

Intake / Customer Service Clerk

Application Instructions

In addition to a resume, interested candidates should submit an answer to the following question. Submission should not exceed one page, single-spaced.

Multi-tasking, dealing with difficult people and follow-through are essential in this position.
Please describe your experience in these areas.

Submit cover letter, resume and essay via e-mail to:

HR@wied.uscourts.gov

or via U.S. Mail to:

U.S. District Court - Eastern District of Wisconsin
Attn: Human Resources Manager
517 E. Wisconsin Avenue - Room 362
Milwaukee, WI 53202

Application Deadline is Friday, June 4, 2010